
"Making Disciples of Jesus Christ for the Transformation of the World"

MINISTRY POSITION TITLE: Director of Children's Ministries

PURPOSE STATEMENT: Develop and expand ministries to and for children and their families by bringing them into a growing relationship with Jesus Christ and others.

RESPONSIBILITIES AND DUTIES:

1. Recruit, train and support children's ministry leaders.
2. Develop and schedule children's programs that will help children to learn Christian ideals and grow in faith. This includes but not is not limited to Sunday School, Vacation Bible School, Mom's Morning Out and nursery care.
3. Train all who work with children in the *Child Protection Guidelines of CUMC*.
4. Support our church's overall mission and how it relates to developing a Christian based foundation for children.
5. Provide publicity for children's programs and have an on-going strategy for reaching and connecting with new children and families
6. Communicate the children's ministries objectives by attending staff meetings.
7. Maintain payment records for the Mom's Morning Out program.
8. Oversee the nursery, preschool and early elementary programs through grade 4. Create environments, activities, and long and short-term curriculum for each age group that will facilitate learning and encouraging spiritual growth
9. Oversee scheduling of childcare for all church events.
10. Availability for all church services on Sundays.

ORGANIZATIONAL RELATIONSHIPS:

The Director reports to the Senior Pastor as part of the staff team. The Director is interviewed on an annual basis by the Staff-Parish Committee.

QUALIFICATIONS:

1. Be a disciple in growing relationship with Jesus.
2. Have a passion for helping children grow in faith in Christ.
3. A Bachelor's degree and/or experience in children's ministry are desirable.
4. Have the ability to organize, plan and implement programs.
5. Have the ability to recruit, train, and support others in carrying out children ministry.
6. Experience with curriculum planning, and current communication technology a plus

WORK SCHEDULE AND COMPENSATION:

The maximum hours budgeted for this position is 20 hours per week.

ADDENDUMS:

Statements included in this ministry description do not necessarily represent an exhaustive list of responsibility, skills, duties, requirements, efforts or working conditions associated with the position. This document is intended to be an accurate reflection of the current position. The Staff Parish Committee reserves the right to revise the ministry description or to require other and different tasks to be performed.

This document does not constitute a contract with the employee.
Please sign and date as a record that you have read and understand this ministry description. Please make a copy for your records and return the original to the Chairperson of the Staff Parish Committee.

Signature

Date